

Minutes ¹⁸ of the meeting of the Department of English held on 01.07.2023 at 2:30 PM in the Staff Room.

Members Present:

1) G. Mani Babu ✓
Lecturer in English



Principal.

GOVT. DEGREE COLLEGE
AVANIGADDA, Krishna Dt. 521121

2) V. Asuna Kumari ✓
Lecturer in English

Agenda:

- 1) To review the syllabus of semester II.
- 2) To review the regular attendance of the students.
- 3) To review NAAC work progress.
- 4) Any other matter.


Resolutions:

- 1) Reviewed the completion of the syllabus of II semester.
- 2) Reviewed and emphasized the regular attendance of the students.
- 3) Resolved to update and complete all the registers and records in NAAC format.

Minutes of the meeting of the Department of English held on 03-08-2023 at 4:00PM in the staff room.

Members Present:

1) G. Mani Babu *for*
Lecturer in English

D. 
Principal.

2) V. Aruna Kumari *for*
Lecturer in English

Princi.
GOVT. DEGREE COLLEGE
AVANIGADDA, Krishna Dt. 521121

Agenda:

- 1) To review the workload for the odd semester of the Academic Year 2023-24.
- 2) To prepare timetable for odd semester in single Major format.
- 3) To conduct Bridge Courses for I, II year students
- 4) Any other matter.

Resolutions:

- 1) Reviewed workload for odd semester of 2023-24.
- 2) Resolved to prepare timetable for odd semester with Major Programme introduced from the academic year 2023-24.
- 3) Resolved to take Bridge Course classes for I and II year students from first week of August for I year students and first and second weeks of September for II year students.

Minutes²⁰ of the meeting of the Department of English held on 05-10-2023 at 4:00 PM in the staffroom

Members Present

1) G. Mani Babu
Lecturer in English

Principal.

2) V. Asuna Kumari
Lecturer in English

Principal
GOVT. DEGREE COLLEGE
AVANIGADOL, K. J. DIST. 521121

Agenda:

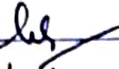
- 1) Review the syllabus coverage to conduct Internal Examination
- 2) To conduct a webinar.
- 3) Preparation for ensuing Academic Audit.
- 4) Any other matter.

Resolutions:

- 1) Resolved to conduct first internal examination on completion of adequate syllabus for examination.
- 2) Resolved to conduct a state level webinar on "Acquiring Communication Skills" on 18.10.2023 and Smt. A. Subhashree, Lecturer in English, GDC Vizianagaram shall be the Resource person to enlighten the participants. The webinar will be conducted in association with GDC, Kovvur as a part of MoU signed mutually.
- 3) Resolved to update all records and registers for Academic Audit scheduled 14.11.2023.

Minutes of the meeting of the Department of English held on 22.11.2023 at 4:00PM in the Staff room.

Members Present:


D.G. Mani Babu 
Lecturer in English


Principal

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GOVT. DEGREE COLLEGE

AVANIGADDA, Krishna Dt. 521101

2) V. Aruna Kumari 
Lecturer in English

Agenda:

- 1) Review the completion of the Syllabus for Semesters I & III
- 2) Review the result of Semester II of 2022-23.
- 3) Review the status of NAAC work.
- 4) Any other Matter.

Resolutions:

- 1) Resolved to conduct revision classes on completion of Semesters I, II syllabus.
- 2) Reviewed the results of Semester II of 2022-23

Class	Percentage.
IBA	100 %
I Bcom (G)	62.5 %
I Bcom (CA)	84.6 %
I BSc (MPC)	100 %
I BSc Voc. Aqua	80 %
- 3) Resolved to update all the registers and records for NAAC visit scheduled on 14th and 15th December 2023.
- 4) Organise remedial classes for slow learners.